



# GOVERNMENT OF SINDH



## SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION

### SITUATION VACANT

Applications are invited for filling up to the following posts in SESSI

NAME OF DEPARTMENT							RESERVED		
S.#.	NAME OF POST	BPS	NO. OF VACANT POSTS FOR INITIAL RECRUITMENT	Required Domicile	Required Qualification	Mode of Appointment / Age	Minorities (5%)	Women (5%)	Disabled (2%)
1.	Deputy Director, Training Ex-cadre	17	1	Sindh	Master degree 2nd class in any of the Social Science preferably Sociology, Social work with at least three years experience of teaching and research	By initial recruitment. (25-35 years)	0	0	0
2.	Deputy Director, (R&S) Ex-cadre	17	1	-do-	Master's degree 2nd class in statistics with at least 3 years experience in the relevant field.	By initial recruitment (25-35 Years)	0	0	0
3.	Dy. Director I.T. (Ex-cadre)	17	1	-do-	2nd class Bachelor's degree in Computer Science/IT, minimum 3 years experience in relevant field.	By initial recruitment (25-35 Years)	0	0	0
4.	Statistical Officer (Ex-cadre)	17	1	-do-	M.Sc. in statistics with 3 years experience in the relevant field.	By initial recruitment (25-35 Years)	0	0	0
5.	Audit / Accounts Officer	17	1	-do-	B.Com 2nd class preferably with 5 years experience of accounts and audit work.	I) 25% initial recruitment ii) 75% by promotion from amongst the members of service holding post of Cashiers on seniority-cum-fitness basis.	0	0	0
6.	Social Security Officer	16	10	-do-	M.A. 2nd Class in Social Sciences having 3 years experience.	I) 50% By initial recruitment (25-35 Years) ii) 50% by promotion (40% from Assistant and 10% from Stenographers or Graduate DEO having at least 10 years service) on seniority-cum-fitness basis.	1	1	0

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7.	Stenographer (Non Gazette)	16	2	-do-	Matric 2nd class knowing short-hand at a speed of 100 w.p.m and transcription at a speed of 30 w.p.m. preferably with 2 years experience as Stenographer.	50% by initial recruitment and 50% by promotion from amongst members of service holding posts of Steno typists on seniority-cum-fitness basis.	0	0	0
8.	Assistant (Non Gazetted)	16	15	-do-	Graduate 2nd class preferably with 3 years ministerial experience and computer knowledge.	50% by initial recruitment (18-30 Years) and 50% by promotion from amongst members of service holding posts of Junior Clerk on seniority-cum-fitness basis.	1	1	0
9.	Audit / Accounts Assistant (Non Gazetted)	16	5	-do-	B.Com 2nd class preferably with 2 years experience of accounts and audit work.	50% by initial recruitment (18-30 Years) and 50% by promotion from amongst members of service holding posts of Junior Clerk possessing B.Com on seniority-cum-fitness basis.	0	0	0
10.	Data Entry Operator	15	10	-do-	Intermediate <sup>2nd</sup> class and Diploma in Information Technology / Computer Science with one year experience in the relevant field.	By initial recruitment (18-30 years)	1	1	0
11.	Steno typist	15	5	-do-	Matric 2 <sup>nd</sup> class knowing short hand at a speed of 80 w.p.m. and transcription at a speed 30 w.p.m. preferably with 2 years experience as Steno typist.	By initial recruitment (18-30 years)	0	0	0
12.	Pesh Imam	12	1	-do-	Dars-e-Nizami, with three years experience.	By initial recruitment (18-35 years)	0	0	0
13.	Junior Clerk	11	20	-do-	Matriculate knowing typing at a speed of 30 w.p.m.	By initial recruitment. (18-30 years) 25% from amongst the members of service possessing required qualification.	1	1	0
14.	Sub Engineer	11	3	-do-	Diploma of Associate Engineer (Civil/Electrical) with 3 years experience in the relevant field.	By initial recruitment (18-35 years)	0	0	0

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15 .	Draughtsman	9	1	Sindh	Matriculate and certificate of Draughtsmanship with 3 years experience in the relevant field.	By initial recruitment (18-30 years)	0	0	0
16 .	Electrical Supervisor	9	1	-do-	Matriculate and certificate of Civil Engineering with 3 years experience in the relevant field.	By initial recruitment (18-30 years)	0	0	0
17 .	Generator Operator	7	4	-do-	Wireman License with 3 years experience in the relevant field.	By initial recruitment (18-30 years)	0	0	0
18 .	Auto Mechanic	6	2	-do-	Certificate in Auto Technology from recognized Polytechnic Institute with 3 years practical experience.	By initial recruitment (18-30 years)	0	0	0
19 .	Telephone Operator	5	5	-do-	Matriculate having 2 years experience as telephone operator.	By initial recruitment (18-30 years)	0	0	0
20 .	Carpainter	5	2	-do-	Literate with five years experience in carpentry work.	By initial recruitment (18-30 years)	0	0	0
21 .	Photo Copier	5	1	-do-	Matriculate having 2 years experience in the relevant field.	By initial recruitment (18-30 years)	0	0	0
22 .	Driver	5	40	-do-	Driving License and special certificate of physical fitness with 3 years experience in the relevant field.	By initial recruitment (18-30 years)	2	---	---
23 .	Electrician	5	3	Sindh	Wireman License with 3 years experience as Electrician.	By initial recruitment (18-30 years)	0	0	0
24 .	Plumber	5	3	-do-	License of Plumbing with 3 years experience in the relevant field.	By initial recruitment (18-30 years)	0	0	0
25 .	Lift Operator	5	3	-do-	Literate with 3 years experience as Lift Operator.	By initial recruitment (18-30 years)	0	0	0
26 .	Mason	5	2	-do-	Literate with five years experience in Masonary work.	By initial recruitment (18-30 years)	0	0	0
27 .	Dak Rider	5	3	-do-	Driving License and special certificate of physical fitness with 3 years experience in the relevant field.	By initial recruitment (18-30 years)	0	0	0
28 .	Work Mistry	5	1	-do-	Literate with some practical experience.	By initial recruitment (18-30 years)	0	0	0
29 .	Tailor	3	1	-do-	Literate with some experience in the relevant field.	By initial recruitment (18-30 years)	0	0	0

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30 .	Assistant Electrician	2	1	-do-	Literate with some practical experience.	By initial recruitment (18-30 years)	0	0	0
31 .	Naib Qasid	2	85	-do-	Literate, should be able to ride bicycle.	By initial recruitment (18-30 years)	4	4	2
32 .	Mali	2	20	-do-	Literate with some practical experience.	By initial recruitment (18-30 years)	1	---	0
33 .	Chowkidar	2	45	-do-	Literate with some practical experience.	By initial recruitment (18-30 years)	2	---	1
34 .	Helper	2	4	-do-	Literate should be able to ride bicycle.	By initial recruitment (18-30 years)	0	0	0
35 .	Auto / Workshop Helper	2	3	Sindh	Literate should be able to ride bicycle.	By initial recruitment (18-30 years)	0	0	0
36 .	Pump Operator	2	3	-do-	Literate with some practical experience.	By initial recruitment (18-30 years)	0	0	0
37 .	Painter	2	5	-do-	Literate with five years experience in painting work.	By initial recruitment (18-30 years)	0	0	0
38 .	Weldor	2	1	-do-	Literate with three years in the relevant field, preferably Diploma in Welding.	By initial recruitment (18-30 years)	0	0	0
39 .	Head Mali	2	2	-do-	Literate with some practical experience.	By initial recruitment (18-30 years)	0	0	0
40 .	Head Sanitary Worker	2	2	-do-	Literate with some practical experience.	By initial recruitment (18-30 years)	0	0	0
41 .	Sanitary Worker	2	35	-do-	Literate.	By initial recruitment (18-30 years)	2	2	---

#### Terms and conditions

- All appointments will be made in accordance with the prevailing recruitment rules/policy of the SESSI.
- Screening test/skill tests for the post s of BS-07 to 17 shall be conducted by M/s. Candidates Testing Service (CTS).Eligible candidates must visit the website [www.cts.org.pk](http://www.cts.org.pk) for submission of application.Test fee of Rs.500/- per application for the posts of BPS-01 to 17 should be deposited by the applicant in any online branch of MCB Limited.
- Direct interview will conducted from BPS-01 to 06
- Candidates must bring original educational documents/domicile/CNIC at the time of test/interview.
- Relaxation in upper age limit shall be granted under the prescribed rules of sindh government.
- Government employee should send their application through proper channel.
- Only shortlisted candidates shall be called for test/interviews. No TA/DA will be admissible for appearing to the Test/Interview.
- Mobile Phone, Calculator or any other electronic device will not be permissible in the test center.
- Selected candidate shall complete mandatory training as prescribed for the posts in the rules.
- Separate Application Form for each post, duly complete in all respect, should reach the following respective address within 15 Days from the date of publication of this advertisemenet.Application received after closing date will not be entertained.

<b>Application for Post sent to</b>	<b>Director Administration</b> <b>Sindh Employees' Social Security Institution</b> <b>ST 17 , Block 6, Near NIPA Chorengy, Gulshan Iqbal Karachi</b> <b>Ph : 021-99243347</b>
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